

# MAYFIELD INN & SUITES

Conference Centre • Dinner Theatre • Athletic Club

16615- 109 Avenue, Edmonton, Alberta T5P 4K8

Phone: (780) 484 - 0821 Fax: (780) 481 - 3923

## Telephone-Internet Requirements Order Form

Units	Description	Days	On-Site Price	Amount
	Telephone line per event		\$188.00	
	Long Distance Access • Please note long distance charges will apply			
	High speed Internet Access Line • ADSL > i.e. Shaw, Telus (non-dialup) • ISDN > i.e. Dialup connections • Do you require static ip addresses • Do you require DMZ host *please note that you are required to contact the hotel 7 days prior to arrival to confirm configuration		\$150.00 Set-up \$75.00 per day/IP Addresses	
	<b>Special Requests</b>			
			<b>ORDER TOTAL</b>	
			<b>PLUS G.S.T</b>	
	GST #R133751602		<b>GRAND TOTAL</b>	

### Rules & Regulations

- Form must be completed and returned to hotel no later than 3 weeks prior to event.
- Form can be fax at 780-481-3923 or email to [kchain@SilverBichHotels.com](mailto:kchain@SilverBichHotels.com)
- No Order will be processed until the complete form with payment has been received.
- Credit card Payment is required if Long Distance Access is requested (phone line).
- All materials and equipment supplied by the Mayfield Inn Trade Centre shall remain the property of that company. The exhibitor shall be held responsible for loss or damage of such materials as are associated with his booth and shall compensate the Mayfield Inn Trade Centre in the event of loss or damage.

Show Name		Booth #	Date(s) Required
Company		Contact	
Address	City	Prov/State	Postal Code
Phone Number		Signature	
Visa	MasterCard	American Express	
Credit Card No.		Expiry Date:	Year:
		Month:	

June 2008